



03-Aug-2022

Name: Andrew Stafford  
Department/School: Curtin Medical School  
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Dear Andrew Stafford

**RE: Amendment approval**

**Approval number: HRE2021-0763**

Thank you for submitting an amendment request to the Human Research Ethics Office for the project **Improving medication management amongst home- dwelling people living with dementia through a community pharmacy based service: a pilot study.**

Your amendment request has been reviewed and the review outcome is: **Approved**

The amendment approval number is HRE2021-0763-03 approved on 03-Aug-2022.

The following amendments were approved:

Stage Two documents which have been developed as per feedback received from the Stage One focus group discussions.

1. Pharmacist and consumer information forms and consent forms
2. Study protocol
3. Consumer satisfaction survey
4. Post-pilot focus group discussion guide

Any special conditions noted in the original approval letter still apply.

**Standard conditions of approval**

1. Research must be conducted according to the approved proposal
2. Report in a timely manner anything that might warrant review of ethical approval of the project including:
  - proposed changes to the approved proposal or conduct of the study
  - unanticipated problems that might affect continued ethical acceptability of the project
  - major deviations from the approved proposal and/or regulatory guidelines
  - serious adverse events
3. Amendments to the proposal must be approved by the Human Research Ethics Office before they are implemented (except where an amendment is undertaken to eliminate an immediate risk to participants)
4. An annual progress report must be submitted to the Human Research Ethics Office on or before the anniversary of approval and a completion report submitted on completion of the project
5. Personnel working on this project must be adequately qualified by education, training and experience for their role, or supervised
6. Personnel must disclose any actual or potential conflicts of interest, including any financial or other interest or affiliation, that bears on this project
7. Changes to personnel working on this project must be reported to the Human Research Ethics Office
8. Data and primary materials must be retained and stored in accordance with the [Western Australian University Sector Disposal](#)

[Authority \(WAUSDA\)](#) and the [Curtin University Research Data and Primary Materials policy](#)

9. Where practicable, results of the research should be made available to the research participants in a timely and clear manner
10. Unless prohibited by contractual obligations, results of the research should be disseminated in a manner that will allow public scrutiny; the Human Research Ethics Office must be informed of any constraints on publication
11. Ethics approval is dependent upon ongoing compliance of the research with the [Australian Code for the Responsible Conduct of Research](#), the [National Statement on Ethical Conduct in Human Research](#), applicable legal requirements, and with Curtin University policies, procedures and governance requirements
12. The Human Research Ethics Office may conduct audits on a portion of approved projects.

Should you have any queries regarding consideration of your project, please contact the Ethics Support Officer for your faculty or the Ethics Office at [hrec@curtin.edu.au](mailto:hrec@curtin.edu.au) or on 9266 2784.

Yours sincerely

A handwritten signature in black ink that reads "Sharyn Burns". The signature is written in a cursive, slightly slanted style.

Professor Sharyn Burns  
Chair, Human Research Ethics Committee