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**Participant Information Sheet/Consent Form**

**Interventional Study** -*Adult providing own consent*

The Queen Elizabeth Hospital

|  |  |
| --- | --- |
| **Title** | Improving the surgical ward round |
| **Protocol Number** |  |
| **Principal Investigator** | Professor Guy Maddern |
| **Associate Investigator(s)** | Matheesha Herath  Emma Bradshaw  Sarah Jesse  Jesse Ey  Ellie Treloar |
| **Location** | The Queen Elizabeth Hospital |

**Part 1 What does my participation involve?**

1. **Introduction**

You are invited to take part in a research project investigating on the ward round. This is because your surgical team are participating in this research to try to improve the way

that we perform surgical consultations and to improve the communications skills of surgeons. The research project aims to investigate communication between the doctor and patient during the ward round.

This Participant Information Sheet/Consent Form tells you about the research project . Knowing what is involved will help you decide if you want to take part in the research.

Please read this information carefully. Ask questions about anything that you don’t understand or want to know more about. Before deciding whether or not to take part, you might want to talk about it with a relative, friend or your local doctor.

This is a research project and you do not have to be involved. If you do not wish to participate, your medical care will not be affected in any way. Also, you may withdraw from the project at any time after you have commenced

Participation in this research is voluntary. If you don’t wish to take part, you don’t have to. You will receive the best possible care whether or not you take part.

If you decide you want to take part in the research project, you will be asked to sign the consent section. By signing it you are telling us that you:

• Understand what you have read

• Consent to take part in the research project

• Consent to being video recording during your surgical consultation

• Consent to the use of your personal and health information as described.

You will be given a copy of this Participant Information and Consent Form to keep.

1. **What is the purpose of this research?**

Aim: To identify components of the surgical ward round and whether or not these components affects patient empowerment regarding their health decisions, aids in appropriate and complete informed consent process, affects patient understanding of their health situation and aids in recall of conversations, to improve patient outcomes.

Findings from this study may contribute to the design and implementation of future interventions to improve patient empowerment, self-health advocacy, and the patient experience to aid in better patient outcomes.

1. **What does participation in this research involve?**

If you choose to participate you will first need to complete and sign the consent form as described in section 1.

Your surgical ward round encounter will be videotaped by small cameras. The recording will be reviewed at a later stage by the research team. The recording will allow the researcher to identify components of the consultation that were useful to the success of the consultation and help the researcher to determine how consultations can be better in the future. Your face and everything that is discussed during the consultation will be captured on the video recording. Your surgeon is aware of the camera and they will ensure that any physical examinations or reasons to undress do not occur in an area where the camera would record.

Post-consultation feedback will be conducted after your encounter in the form of a survey. This will give you the opportunity to express your satisfaction with the surgical consultation and to discuss your thoughts about the consultation and what information you and doctor discussed. The subject matter of the conversation between you and the researcher during the post-consultation will be documented. This recorded data may be used by the research team to analyse the surgical consultation, and to identify if you were satisfied with your surgical consultation.

All results from this study will be combined and analysed to help decide which components of the consultation are useful for facilitating a successful consultation.

This research project has been designed to make sure the researchers interpret the results in a fair and appropriate way and avoids study doctors, researchers or participants jumping to conclusions.

There are no additional costs associated with participating in this research project, nor will you be paid.

**4 What do I have to do?**

As a participant you do not need to do anything more than what you would normally do during the surgical ward round encounter.

Your surgical ward round will proceed in exactly the same way whether you decide to participate or not.

**5 Other relevant information about the research project**

The research team are investigating how to improve doctor patient communication, If an effective strategy is identified, other sites may undertake a similar activity.

**6 Do I have to take part in this research project?**

Participation in any research project is voluntary. If you do not wish to take part, you do not have to. Your decision to take part or not to take part will not affect your medical or surgical treatment in any way. If you decide to take part and later change your mind, you are free to withdraw from the study at any stage. Participation or non-participation, or participation and then withdrawal will not affect your position on the waiting list for surgery

**7 What are the possible benefits of taking part?**

There will be no clear benefit to you from your participation in this research.

the study will allow us to gain a better understanding of the components of the surgical ward round and doctor patient communication. If a useful strategy is identified, your team’s future patients as well as other surgeons’ patients may benefit from your involvement.

**8 What are the possible risks and disadvantages of taking part?**

As your participation in this project does not change your treatment in any way, there are no identified risks or disadvantages associated with your participation. There is a minimal chance that your privacy may be breached

**9 What if new information arises during this research project?**

Sometimes during the course of a research project, new information becomes available about the treatment that is being studied. If this happens, your study doctor will tell you about it and discuss with you whether you want to continue in the research project. If you decide to withdraw, your study doctor will make arrangements for your regular health care to continue. If you decide to continue in the research project you will be asked to sign an updated consent form.

Also, on receiving new information, your study doctor might consider it to be in your best interests to withdraw you from the research project. If this happens, he/ she will explain the reasons and arrange for your regular health care to continue.

**10 What if I withdraw from this research project?**

If you decide to withdraw from this research project, please notify a member of the research team.

If you do withdraw your consent during the research project, the study doctor and relevant study staff will not collect any further information from you, although information already collected will be retained to ensure that the results of the research project can be measured properly and to comply with law.

**11 Could this research project be stopped unexpectedly?**

Whilst it would be extremely uncommon in a study of this nature, it remains possible that this project could be terminated unexpectedly prior to completion

**12 What happens when the research project ends?**

When the project ends the information that has been provided will be analysed. Depending on the results of this analysis, the study may be published in a medical journal and/or presented at medical conference(s).

Should you wish to learn about the study’s findings prior to this, the study investigators will be available to discuss the results when sufficient information is available to them

**Part 2 How is the research project being conducted?**

**13 What will happen to information about me?**

By signing the consent form, you consent to the study doctor and relevant research staff collecting and using videos and information about you for the research project. Any videos or information obtained in connection with this research project that can identify you will remain confidential. In particular, the recording of your clinical encounter will remain confidential. The recordings will be labelled with a code, so that only the research team can identify your involvement if needed in the future. Research policy at this hospital requires that the study doctors retain all information obtained from this and other studies, including the recordings, for a period of time (fifteen years). All documents and recordings from this study will therefore be kept in a locked area, accessible only to the research team, in the Department of Surgery, at The Queen Elizabeth Hospital. At the end of the storage period, all documents and recordings related to this study will be confidentially destroyed. Your information and videos will only be used for the purpose of this research project and it will only be disclosed with your permission, except as required by law.

Information about you may be obtained from your health records held at this and other health services for the purpose of this research. By signing the consent form you agree to the research team accessing health records if they are relevant to your participation in this research project.

Your health records and any information or videos obtained during the research project are subject to inspection for the purpose of verifying the procedures and the data. This review may be done by the relevant authorities who are part of the institution relevant to this Participant Information Sheet, that is The Queen Elizabeth Hospital, or as required by law. By signing the Consent Form, you authorise release of, or access to, this confidential information to the relevant research personnel and regulatory authorities as noted above.

The research team have developed this study for the purpose of improving knowledge in this area and potentially improving the effectiveness of outpatient consultations which may benefit patients in the future. It is possible that some of your de-identified data that is gathered during the study may also be utilised by the University affiliated members of the research team (Ellie Treloar, Jesse Ey) to obtain further educational qualifications. Future students (HDR), although unknown at this stage, may also utilise de-identified data from this study. Again, this will be under the oversight of Principle Investigator Professor Guy Maddern and in conjunction with Good Clinical Practice.

The two higher degree by research students listed on this protocol (Ellie Treloar, Jesse Ey) will have access to identifiable data. Any other student from the University of Adelaide Medical School may review only your de-identified data. They will be under the guidance of CALHN researchers, Professor Guy Maddern and Emma Bradshaw.

It is expected that the results of this research project will be published and/or presented in a variety of forums. In any publication and/or presentation, information will be provided in such a way that you cannot be identified, except with your permission.

Any information or videos obtained for the purpose of this research project, and for any future research related to it, that can identify you will be treated as confidential and securely stored in a password protected external hard drive that is kept in a locked cupboard in 6A, The Department of Surgery, The Queen Elizabeth Hospital. No information is stored or is going to be transferred to the University of Adelaide. It will be disclosed only with your permission, or as required by law.

In accordance with relevant Australian and/or South Australian privacy and other relevant laws, you have the right to request access to your information collected and stored by the research team. You also have the right to request that any information with which you disagree be corrected. Please contact the study team member named at the end of this document if you would like to access your information.

**14 Complaints and compensation**

If you have concerns relating to your participation in this research study, the study investigators are available to discuss these with you (see below for contact details). If you wish to lodge a complaint about any aspect of the study, a CALHN research office complaints offer is available for this purpose. If you wish to express any concerns to an independent body, it is recommended that you contact the HREC Executive Officer (see below for contact details).

**Your participation in this study shall not affect any other right to compensation you may have under common law.**

**15 Who is organising and funding the research?**

The research is being conducted by Professor Guy Maddern, from the Division of Surgery at The Queen Elizabeth Hospital.

The investigators have not received external funding or sponsorship for the purpose of this study. The investigators have developed this study for the purpose of advancing knowledge in this field. This study, and the data obtained, will be used by a member of the research team to obtain further educational qualifications or a higher degree. No member of the research team will receive a personal financial benefit from either their involvement, or your participation in this research project (other than their ordinary wage). The study investigators have no conflicts of interest to declare.

**16 Who has reviewed the research project?**

All research in Australia involving humans is reviewed by an independent group called a Human Research Ethics Committee (HREC). The ethical aspects of this research project have been approved by the CALHN HREC.

This project will be carried out according to the National Statement on Ethical Conduct in Human Research (2007). This statement has been developed to protect the interests of people who agree to participate in human research studies

**17 Further information and who to contact**

The person you may need to contact will depend on the nature of your query.

If you want any further information concerning this study or if you have any medical problems which may be related to your involvement in the study (for example, any side effects), you can contact the principal study doctor (Professor Guy Maddern) on 8222 6000 or any of the following people:

**Clinical contact person**

|  |  |
| --- | --- |
| Name | Dr Matheesha Herath |
| Position | Study Coordinator |
| Telephone | 8222 7045 |

The study has been approved by the Central Adelaide Local Health Network Human Research Ethics Committee. If you wish to speak to someone not directly involved in the study about your rights as a volunteer, or about the conduct of the study, you may also contact the CALHN HREC Chair, on 7117 2229 or 8222 6841

If you have any complaints about any aspect of the project, the way it is being conducted or any questions about being a research participant in general, then you may contact:

**Complaints contact person**

|  |  |
| --- | --- |
| Name | Central Adelaide Local Health Network Human Research Ethics Committee (CALHN HREC) |
| Position | Executive Officer |
| Telephone | (08) 7117 2229 |
| Email | Health.CALHNResearchEthics@sa.gov.au |

**HREC Support Officer officer details**

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| --- | --- |
| Name | Central Adelaide Local Health Network Human Research Ethics Committee (CALHN HREC) |
| Position | HREC Support Officer |
| Telephone | (08) 87117 2229 |
| Email | Health.CALHNResearchEthics@sa.gov.au |



**Consent Form**

*Adult providing own consent*

|  |  |
| --- | --- |
| **Title** | Improving the surgical ward round |
| **Protocol Number** |  |
| **Project Sponsor** | Department of Surgery |
| **Principal Investigator** | Professor Guy Maddern |
| **Associate Investigator(s)** | Dr Matheesha Herath  Emma Bradshaw  Sarah Jesse  Jesse Ey  Ellie Treloar |
| **Location** | The Queen Elizabeth Hospital |

**Declaration by Participant**

I have read the Participant Information sheet or someone has read it to me in a language that I understand.

I understand the purposes, procedures and risks of the research described in the project.

I give permission for my doctors, other health professionals, hospitals or laboratories outside this hospital to release information to The Queen Elizabeth Hospitalconcerning my disease and treatment for the purposes of this project. I understand that such information will remain confidential.

I have had an opportunity to ask questions and I am satisfied with the answers I have received.

I freely agree to participate in this research project as described and understand that I am free to withdraw at any time during the study without affecting my future health care.

I understand that I will be given a signed copy of this document to keep.

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|  | | | | | | |
|  | Name of Participant (please print) | |  |  |  |  |
|  | | | | | | |
|  | Signature |  | | Date |  |  |
|  | | | | | | |

**Declaration by Study Doctor/Senior Researcher†**

I have given a verbal explanation of the research project, its procedures and risks and I believe that the participant has understood that explanation.

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|  | | | | | | |
|  | Name of Study Doctor/  Senior Researcher† (please print) | |  | | |  |
|  | | | | | |  |
|  | Signature |  | | Date |  |  |
|  | | | | | | |

† A senior member of the research team must provide the explanation of, and information concerning, the research project.

Note: All parties signing the consent section must date their own signature.